INSTRUCTIONS FOR WRITING YOUR “REQUEST FOR CONFIRMATION” LETTER
aka: “Bishop Letter”

ALL CANDIDATES ARE REQUIRED TO WRITE A LETTER TO THE BISHOP, WHO WILL CONFIRM THEM, OFFICIALLY ASKING TO BE CONFIRMED.

Most Candidates find it helpful to write this letter after they have experienced the Confirmation Retreat in February.

1. Please TYPE your letter using the name/address listed here for the Bishop.
2. Please SIGN your letter in cursive, followed by your typewritten name.
3. Please RETURN your letter to your catechist NO LATER THAN – February 23, 2020
4. Please do not place your letter in an envelope. All letters are placed in a binder for the Bishop for his convenience – so that he doesn’t have to open 75 envelopes to get at the letters.
5. When using the words Catholic, Confirmation, God and Mass – please capitalize the first letter of each of these words.

Here is how you will address your letter requesting Confirmation:

Most Reverend Jose Arturo Cepeda
Auxiliary Bishop of Detroit
241 Pearson Street
Ferndale, MI 48220

Dear Most Reverend Cepeda,

In your own words, write a letter requesting Confirmation. The letter can be based on the answers to the following questions:

- What are the reasons you want to be confirmed?
- What part of the preparation process was most helpful to you?
- When confirmed, what difference will you make? (Personal growth in your relationship to God, service to others, doing God’s work in the world...)

This letter should be well thought out and at least a couple paragraphs in length. Note that Confirmation is NOT about becoming an adult in the Church or about “finishing” religious education. Ask your sponsor or parent to read through with you before turning it in.

Sincerely,

John Smith
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